

# OAK RIDGE SITE SPECIFIC ADVISORY BOARD



## FY 2011 WORK PLAN

OCTOBER 1, 2010 – SEPTEMBER 30, 2011

John Eschenberg  
Asst. Manager of Environmental Management  
Department of Energy – Oak Ridge Office

2/9/2011

Date

Ronald C. Murphree, Chair, PE, CPE  
Oak Ridge Site Specific Advisory Board

2/9/2011

Date

Updated 5-6-11

## INTRODUCTION

The Oak Ridge Site Specific Advisory Board (ORSSAB) is a federally appointed citizens' panel that provides advice and recommendations to the U.S. Department of Energy–Oak Ridge Office (DOE-ORO) on its Oak Ridge Environmental Management (EM) Program. The group was formed in 1995 and is chartered under the EM SSAB Federal Advisory Committee Act Charter. The Board's mission statement is as follows:

The mission of the EM SSAB at Oak Ridge, Tennessee, is to provide meaningful opportunities for collaborative dialogue among the diverse multicultural communities surrounding the Oak Ridge Reservation, EM, and DOE-ORO. The Board is chartered under the EM SSAB charter. At the request of the Assistant Secretary, the ORO Manager, or the ORO Assistant Manager for EM, the Board may provide informed advice and recommendations concerning the following EM site-specific issues: cleanup standards and environmental restoration, waste management and disposition, stabilization and disposition of non-stockpile nuclear materials, excess facilities, future land use and long-term stewardship, risk assessment and management, and cleanup science and technology activities. The Board may also be asked to provide advice and recommendations on any other EM project or issue. The Board ensures early, ongoing community access to information (and its interpretation and implications) and dialogue that improves the quality of the decision-making process of EM and ORO.

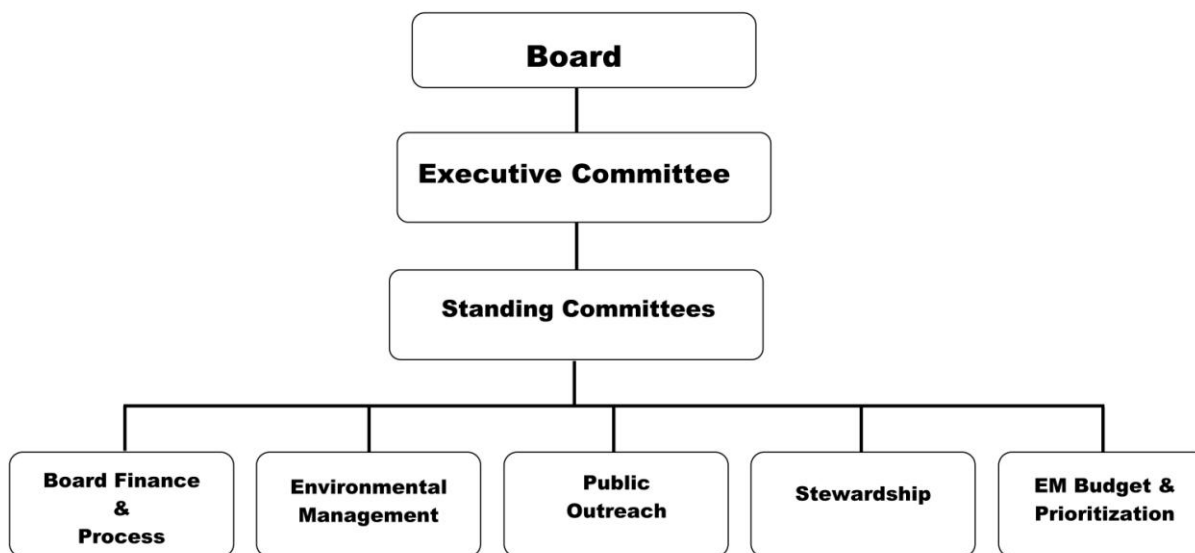
The Board is composed of up to 22 members, chosen by an independent screening panel to reflect the diversity of gender, race, occupation, views, and interests of persons living near the ORR. Members are appointed by DOE and serve on a voluntary basis, without compensation. The Board currently consists of members from five counties: Anderson, Blount, Knox, Loudon, and Roane. Non-voting members include representatives from DOE-ORO, the U.S. Environmental Protection Agency (EPA) Region 4, and the Tennessee Department of Environment and Conservation (TDEC). These members advise the Board on their agency's policies and views. Two non-voting student participants also serve on the Board to represent the viewpoints and concerns of area youth. The student representatives for FY 2011 are from Oak Ridge High School and Hardin Valley Academy.

The Board meets monthly to hear presentations by persons working on relevant environmental management topics, listen to and discuss input from citizens, consider recommendations developed by the various ORSSAB committees, and perform other business. The Board strives for consensus in reaching decisions and conducts business under a set of bylaws, standing rules, and special rules of order, which incorporate the principles of *Robert's Rules of Order*.

## FY 2011 ORGANIZATION

ORSSAB generally works to achieve its mission through its committee structure, and each year the Board holds a planning retreat to determine how best to address its mission and what its committee structure should be. A summary of the 2010 retreat is available on ORSSAB website (<http://www.oakridge.doe.gov/em/ssab/>).

The FY 2011 organizational structure is shown in Figure 1. It includes an Executive Committee, four standing committees (Board Finance & Process, Environmental Management, Public Outreach, and Stewardship). As allowed by ORSSAB Bylaws, other committees may be formed as needed during the year to address specific issues.



**Figure 1. FY 2011 organizational structure.**

Each ORSSAB standing committee creates its own work plan to guide its activities during the year. Suggestions for committee work plan topics were provided prior to the retreat by DOE, TDEC, EPA, ORSSAB members, and stakeholders (via the Board’s “Stakeholder Survey”). Work plan topics were selected from the suggestions provided at the retreat. Topics were then incorporated into draft committee work plans, along with information on issue managers, timelines, expected output, and status. These work plans, which are “living documents” to be updated continually as the Board year progresses, are provided in the following pages.

## **GOALS AND OBJECTIVES**

In FY 2011, the Board will focus on the following goals and objectives, as defined by the Board’s standing committees.

### **Board Finance & Process Committee**

Goal 1: Maintain overall responsibility for funding prioritization and control for the board.

Goal 2: Serve as the board’s initial forum for discussion of issues involving the ORSSAB Bylaws and Operating Procedures, retreat planning, and preparation of the board’s annual work plan.

### **Environmental Management Committee**

Goal 1: Evaluate and make recommendations on DOE’s planning and implementation of Oak Ridge Reservation environmental restoration projects and on treatment, storage, disposal,

and transportation of wastes and materials for which the EM Program is responsible.

**Objectives:** Request presentations on EM projects, both planned and active, and draft recommendations as appropriate.

Goal 2: Facilitate public participation in providing feedback to DOE on EM decisions on concerns related to its mission topics.

**Objectives:** Invite public participation in all EM Committee meetings, and call for special public meetings and joint meetings with other ORSSAB committees as needed.

### **Public Outreach Committee**

Goal: Implement the Board's mission to reflect the concerns of the communities impacted by environmental management of the Oak Ridge Reservation and serve as a communications link between the public and DOE.

**Objective 1:** Advertise ORSSAB activities in a variety of publications and media.

**Objective 2:** Make presentations to local organizations, schools, and elected officials.

**Objective 3:** Promote awareness about ORSSAB and the DOE EM Program through special events, exhibits, and other activities.

**Objective 4:** Investigate new ways to communicate with the public.

### **Stewardship Committee**

Goal 1: Participate in the 2010 Long-term Surveillance and Maintenance Workshop (Grand Junction, Colorado) and evaluate implementation of the ORSSAB recommendation to DOE-HQ for a national workshop on stewardship at ongoing mission sites and develop a follow-up recommendation as necessary.

Goal 2: Provide input to DOE regarding completion of actions associated with the Oak Ridge Reservation long-term stewardship map recommendation.

Goal 3: Provide input on process for identification of clean Oak Ridge Reservation parcels recommended for removal from the National Priorities List and the associated GIS mapping system of clean and contaminated parcels.

Goal 4: Provide review of the annual Remediation Effectiveness Report and 5-year Review.

### **Environmental Management Budget & Prioritization Committee**

#### **FY 2011 Goals**

Goal 1: Review possible funding and prioritization scenarios for the DOE Oak Ridge Environmental Management (EM) Program FY 2013 budget request

Goal 2: Provide DOE Environmental Management with a recommendation on the prioritization for the FY 2013 DOE Oak Ridge EM Budget Request.

Goal 3: Develop a process for reviewing and providing input on the long-term cleanup priorities for the Oak Ridge Reservation. Establish a process or system by which the committee can visualize DOE's prioritization and budget request/funded efforts, retain SSAB's

prioritization recommendations, and easily visualize adjustments made/not made to better reflect Board priorities. This effort will support the Board's future year prioritization efforts recommendation

### **Executive Committee**

Goal 1: Set goals and objectives to address the potential leadership and knowledge loss created by the retirement of long-term members in 2011.

Objective 1: Understand the scope of the leadership and knowledge loss.

Objective 2: Identify suitable replacements.

Objective 3: Develop appropriate training.

Objective 4: Develop a mentoring program.

Goal 2: Assist DOE by providing input on the FY 2013 budget and prioritization.

Objective: Address the issue by creating a new standing committee.

Goal 3: Assist DOE by providing input on the historic preservation issues.

Objective: Address the issue by creating an ad hoc committee.

## Board Finance & Process Committee FY 2011 Work Plan

Goal 1—Maintain overall responsibility for funding prioritization and control for the board.

Objectives:

1. Review monthly cost reports.
2. Develop the ORSSAB budget request.
3. Propose allocations for carryover budgets.
4. Determine funding availability for travel requests.

Goal 2—Serve as the board's initial forum for discussion of issues involving the ORSSAB Bylaws and Operating Procedures, retreat planning, and preparation of the board's annual work plan.

Objectives:

1. Review and discuss any proposed changes to the Bylaws and Operating Procedures.
2. Develop a work plan for retreat planning, and coordinate its implementation.
3. Oversee development of the annual work plan.

---

### BOARD FINANCE & PROCESS ACTIVITIES

Month	Issue and Activities	Expected Output	Status
<del>Oct. 27</del>	<i>Meeting canceled</i>		
Nov. 22	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Process for developing 2012 ORSSAB budget</li> <li>▪ FY 2010 carryover and 2011 ORSSAB budget allocation from DOE</li> <li>▪ Election of 2011 officers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ Completed review of process for 2012 ORSSAB budget</li> <li>▪ Draft allocation of 2011 funding among expense categories for Executive Committee approval</li> <li>▪ FY 2011 officers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Expenditures review and review of process for 2012 ORSSAB budget were completed</li> <li>▪ 2011 funding reported to Executive Committee</li> <li>▪ Election postponed</li> </ul>
<del>Dec.</del>	<i>Meeting canceled</i> <ul style="list-style-type: none"> <li>▪ <del>Board Finance &amp; Process FY 2012 budget request</del></li> </ul>	<ul style="list-style-type: none"> <li>▪ <del>Completed Board Finance &amp; Process Committee FY 2012 budget request</del></li> </ul>	<ul style="list-style-type: none"> <li>▪ </li> </ul>
Jan. 27	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ FY 2012 ORSSAB budget request</li> <li>▪ Goals and objectives to address potential leadership and knowledge loss created by the retirement of members in 2011</li> <li>▪ Election of 2011 officers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ Final ORSSAB 2012 budget request</li> <li>▪ Completed draft of goals and objectives to address potential leadership and knowledge loss created by the retirement of members in 2011</li> <li>▪ FY 2011 officers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Expenditures review and review of the 2012 ORSSAB budget request were completed</li> <li>▪ Goals and objectives sent to Executive Committee</li> <li>▪ Steve Dixon elected chair</li> </ul>

Month	Issue and Activities	Expected Output	Status
Feb. 24	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Government estimate of ORSSAB 2012 budget request</li> <li>▪ Ideas for the “Top 3 ORSSAB issues” to discuss at the next chairs meeting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ Completed review of government estimate of ORSSAB 2012 budget request</li> <li>▪ Chairs topic ideas</li> </ul>	<ul style="list-style-type: none"> <li>▪ Expenditures review was completed</li> <li>▪ Government estimate was moved to March</li> <li>▪ Chairs meeting ideas were generated</li> </ul>
Mar. 24	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Government estimate of ORSSAB 2012 budget request</li> <li>▪ Retreat planning</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed review of expenditures</li> <li>▪ Completed review of government estimate of ORSSAB 2012 budget request</li> <li>▪ Progress on retreat planning</li> </ul>	<ul style="list-style-type: none"> <li>▪ Expenditures review was completed</li> <li>▪ Government estimate review was completed</li> <li>▪ Staff will prepare first draft of the retreat agenda</li> </ul>
<del>Apr. 28</del>	<i>Meeting canceled</i>		
May 26	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Retreat planning</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ Progress on retreat planning</li> </ul>	▪
June 23	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Projected board costs for the remainder of the fiscal year</li> <li>▪ FY 2012 ORSSAB budget</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ Completed review of projected board costs for the remainder of the fiscal year</li> <li>▪ Update on FY 2012 ORSSAB budget</li> </ul>	▪
July 28	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Review FY 2011 committee accomplishments</li> <li>▪ Ideas for the chairs meeting “Top 3 ORSSAB issues”</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ List of FY 2011 committee accomplishments</li> <li>▪ Chairs meeting ideas</li> </ul>	▪
Aug. 25	▪	▪	▪
Sept. 29	<ul style="list-style-type: none"> <li>▪ Monthly expenditures</li> <li>▪ Update on FY 2012 ORSSAB budget request</li> <li>▪ Election of 2012 officers</li> <li>▪ FY 2012 committee work plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed expenditures review</li> <li>▪ Completed update on FY 2012 budget request</li> <li>▪ FY 2012 officers</li> <li>▪ Completed FY 2012 committee work plan</li> </ul>	▪

## RETREAT PLANNING ACTIVITIES

Issue Manager: Maggie Owen

Month	Issue and Activities	Expected Output	Status
September 29	<ul style="list-style-type: none"> <li>Retreat location</li> <li>Facilitation</li> <li>Review end-of-day evaluations &amp; Lori's comments, discuss lessons learned, determine changes to make to 2011 agenda</li> <li>Decide if we'll do another stay-over, and if so, the goal</li> </ul>	<ul style="list-style-type: none"> <li>Decision on location</li> <li>Decision on facilitation</li> <li>Lessons learned and changes to make to 2011 agenda</li> <li>Decision on stay-over</li> </ul>	<ul style="list-style-type: none"> <li>Committee elected to go with Whitestone Country Inn in FY 2011</li> <li>Committee agreed to use Lori Isenberg again</li> <li>Some changes suggested to 2011 agenda</li> <li>A stay-over will be included, but no Friday night meeting is planned, only a social dinner</li> </ul>
<del>October</del>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>
November 22	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>
<del>December</del>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>
January 27	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>
February 24	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>
March 24	<ul style="list-style-type: none"> <li>Discuss agenda, member survey, facilitation, meeting space, gift</li> </ul>	<ul style="list-style-type: none"> <li>First draft of agenda</li> <li>Path forward on survey, facilitation, gift</li> </ul>	<ul style="list-style-type: none"> <li>Staff will prepare first draft of the retreat agenda</li> <li>Decision was made to hold an informal Friday evening dinner with some sort of facilitator led discussion to help integrate new members</li> <li>Survey and gift postponed until April</li> </ul>
April 28	<ul style="list-style-type: none"> <li>Review 1<sup>st</sup> draft agenda; discuss member survey, gift, and Friday evening</li> </ul>	<ul style="list-style-type: none"> <li>Second draft agenda</li> <li>Path forward on survey, gift, and Friday evening</li> </ul>	<ul style="list-style-type: none"> <li>Comments were made on the second draft agenda</li> <li>Survey approved as is</li> <li>Gift will be new shirts</li> <li>Friday evening discussion will focus on member experiences and expectations</li> </ul>
May 26	<ul style="list-style-type: none"> <li>Conference call with facilitator</li> <li>Finalize agenda, logistics, menus</li> </ul>	<ul style="list-style-type: none"> <li>Completed call</li> <li>Final agenda, logistics items, and menu</li> </ul>	<ul style="list-style-type: none"><li></li></ul>
June 23	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>
July 28	<ul style="list-style-type: none"> <li>Final details</li> </ul>	<ul style="list-style-type: none"> <li>Planning complete</li> </ul>	<ul style="list-style-type: none"><li></li></ul>
August 20	<ul style="list-style-type: none"> <li>Retreat</li> </ul>		
August 25	<ul style="list-style-type: none"> <li>Evaluate retreat</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation</li> </ul>	<ul style="list-style-type: none"><li></li></ul>



Month	Issue and Activities	Expected Output	Status
September 29	<ul style="list-style-type: none"> <li>▪ Review the draft '12 ORSSAB work plan prior to presentation at the October meeting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Approved draft '12 ORSSAB work plan</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>

## Environmental Management Committee FY 2011 Work Plan Tracking Chart

### Environmental Management Committee Mission Statement

The mission of this committee is to evaluate and make recommendations on DOE's planning and implementation of ORR environmental restoration projects and on treatment, storage, disposal and transportation of wastes and materials for which the EM Program is responsible. The committee will facilitate public participation in providing feedback to DOE on these decisions and consider health and safety, environmental justice and DOE complex-wide concerns related to its mission topics.

### FY 2011 Goals

Goal 1: To evaluate and make recommendations on DOE's planning and implementation of ORR environmental restoration projects and on treatment, storage, disposal and transportation of wastes and materials for which the EM Program is responsible.

Objectives: Request presentations on EM projects, both planned and active, and to draft recommendations as appropriate.

Goal 2: To facilitate public participation in providing feedback to DOE on EM decisions on concerns related to its mission topics.

Objectives: Invite public participation in all Environmental Committee meetings, and to call for special public meetings and joint meetings with other EMSSAB committees as needed.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Oct. 20	ORSSAB – Lance Mezga, 574-7258 <a href="mailto:mezgaLJ@ornl.gov">mezgaLJ@ornl.gov</a>	Site Treatment Plan – milestones being missed and low treatment rates of RH-TRU.	Information presentation for better understanding.	Presentation provided.
	DOE – Dave Adler, 576-4094 <a href="mailto:AdlerDG@oro.doe.gov">AdlerDG@oro.doe.gov</a>			
	TDEC – Roger Petrie, 481-0995 <a href="mailto:Roger.Petrie@state.tn.us">Roger.Petrie@state.tn.us</a>	Update on K-1007 Ponds.	Status update; information presentation for better understanding.	Presentation provided.
	ORSSAB - Bob Olson, 220-5186 <a href="mailto:olson.bob2@comcast.net">olson.bob2@comcast.net</a>			

Month	Issue Manager	Issue/Activities	Expected Output	Status
Nov. 17	<p>ORSSAB – Lance Mezga, 574-7258 <a href="mailto:mezgaLJ@ornl.gov">mezgaLJ@ornl.gov</a></p> <p>Bob Olson, 220-5186 <a href="mailto:olson.bob2@comcast.net">olson.bob2@comcast.net</a></p> <p>DOE – Dave Adler, 576-4094 <a href="mailto:AdlerDG@oro.doe.gov">AdlerDG@oro.doe.gov</a></p>	<p>Bear Creek Valley Response Actions – no response actions are planned until 2017. No schedule exists to ensure con-taminant levels are approaching levels within an acceptable timeframe to ensure remedial action objectives are being met.</p>	<p>Information presentation for better understanding.</p> <p>Possible recommendation.</p>	<p>Presentation provided. Mr. Jensen will draft a recommendation for the committee to consider at the December meeting.</p>
Dec. 16	<p>ORSSAB – Kevin Westervelt, 218-5306 <a href="mailto:dbmar1@msn.com">dbmar1@msn.com</a></p> <p>BJC – John Kubarewicz, 241-3844 <a href="mailto:3jn@bjcllc.org">3jn@bjcllc.org</a></p> <p>ORSSAB – Charles Jensen, 539-9000, ext. 100 <a href="mailto:cjensen@dts9000.com">cjensen@dts9000.com</a></p>	<p>Waste Cell – EMWMF Expansion, DOE’s planning to date including proposed location, capacity and design.</p> <p>Consider draft recommendation on Bear Creek Burial Grounds.</p> <p>Develop FY 2012 committee budget request</p>	<p>Information presentation for better understanding.</p> <p>Possible recommendation.</p>	<p>Presentation provided. Susan Gawarecki was asked to develop a recommendation regarding public involvement and siting alternatives.</p> <p>Draft was not considered at this meeting; discussion moved to January</p> <p>Complete.</p>

Month	Issue Manager	Issue/Activities	Expected Output	Status
Jan. 19	ORSSAB – John Coffman, 220-0046 <a href="mailto:jcoffman@denuke.com">jcoffman@denuke.com</a>  DOE – Dave Adler, 576-4094 <a href="mailto:AdlerDG@oro.doe.gov">AdlerDG@oro.doe.gov</a>	Selection of path forward for Molten Salt Reactor. Engineering study underway to evaluate long-term disposal alternatives for remaining salt in the reactor.	Recommendation on how to proceed with management of the material.	Presentation made. Additional information forthcoming on MSRE in the spring that may allow the committee to make a recommendation on a method to remove the remaining salt.
	ORSSAB – Charles Jensen, 539-9000, ext. 100 <a href="mailto:cjensen@dts9000.com">cjensen@dts9000.com</a>	Consider draft recommendation on Bear Creek Burial Grounds.		Committee approved the recommendation and forwarded to the Executive Committee.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Feb. 16	ORSSAB – Kevin Westervelt, 218-5306 <a href="mailto:dbmar1@msn.com">dbmar1@msn.com</a>	Radioactive waste stored longer than one year/disposition of stored waste and material at ETP.	Information presentation for better understanding.	Committee determined no recommendation was needed.
	DOE – Dave Adler, 576-4094 <a href="mailto:AdlerDG@oro.doe.gov">AdlerDG@oro.doe.gov</a>		Possible recommendation.	
	ORSSAB – Susan Gawarecki, 483-1333 loc@icx.net	Consider draft recommendation on siting alternatives for new landfill.	Tabled until March meeting	
	DOE – John Krueger 574-8283 <a href="mailto:Kruegerjw@oro.doe.gov">Kruegerjw@oro.doe.gov</a>	<del>Report on study of alternate downblending methods for U-233 at the 3019 Building at Oak Ridge National Lab.</del>	Removed from work plan for this month.	Committee provided informal comments to DOE at meeting. Determined no formal recommendation was needed.
		Fact Sheet for Explanation of Significant Differences for ROD Interim Actions in Zone 1, ETP	Recommendation or comments	
		Input on Top Three Issues for EM SSAB Spring Chairs' meeting.		Committee provided suggestions to forward to the Executive Committee.

Month	Issue Manager	Issue/Activities	Expected Output	Status
March 16	ORSSAB - Bob Olson, 220-5186 <a href="mailto:olson.bob2@comcast.net">olson.bob2@comcast.net</a>	Corehole 8/Tank W-1A Removal.	Information presentation for better understanding.	Committee will work on a recommendation regarding removal of transfer lines from Building 3019 to Tank W-1A as part of the cleanup of the area just north of the tank.
	ORSSAB – John Coffman, 220-0046 <a href="mailto:jcoffman@denuke.com">jcoffman@denuke.com</a>	Additional information on Molten Salt Reactor remaining salt removal methods (March or April)	Possible recommendation.	Discussion tabled until April. Possible technical assistance required
	ORSSAB – Susan Gawarecki, 483-1333 <a href="mailto:loc@icx.net">loc@icx.net</a>	Consider draft recommendation on siting alternatives for new landfill.  Discuss possible recommendation on U-233 presentation from March board meeting.	Possible recommendation.  Possible recommendation.	Committee approved draft recommendation and forwarded to Executive Committee.  Time did not allow full discussion. An update to the committee on U-233 is scheduled for July.

Month	Issue Manager	Issue/Activities	Expected Output	Status
April 20	ORSSAB – Bob Hatcher, 974-6565 <a href="mailto:bobmap@utk.edu">bobmap@utk.edu</a>  BJC – Dick Ketelle, 574-5762 <a href="mailto:ketellerh@bechteljacobs.com">ketellerh@bechteljacobs.com</a>  TDEC – Roger Petrie, 481-0995 <a href="mailto:Roger.Petrie@state.tn.us">Roger.Petrie@state.tn.us</a>	Offsite ground-water (Bethel Valley and Melton Valley). Monitoring wells in BV and MV will begin to yield quality data in 2011.	Information presentation for better understanding. Periodic updates. Possible recommendation.  (TDEC’s role in public notification)	Dick Ketelle, BJC, provided information on data gathered from monitoring wells. Committee did not take any action to draft a recommendation at this time.
		Work scope for study of groundwater movement. Possible technical assistance required.	Possible recommendation.	Bob Hatcher provided draft statement of work for technical advisor. Asked for comments by May 2.
	ORSSAB – John Coffman, 220-0046 <a href="mailto:jcoffman@denuke.com">jcoffman@denuke.com</a>	Additional information on Molten Salt Reactor remaining salt removal methods.	Possible recommendation.	Committee approved draft recommendation submitted by Bob Olson.
	ORSSAB - Bob Olson, 220-5186 <a href="mailto:olson.bob2@comcast.net">olson.bob2@comcast.net</a>	Discuss possible recommendation on U-233 presentation from March board meeting.  Discussion of draft recommendation on the Northern Characterization Study Area		Bob Olson will draft a recommendation for the May meeting.  Committee approved draft recommendation.

Month	Issue Manager	Issue/Activities	Expected Output	Status
May 18	<p>ORSSAB – Bob Hatcher, 974-6565 <a href="mailto:bobmap@utk.edu">bobmap@utk.edu</a></p> <p>DOE – Dave Adler, 576-4094 <a href="mailto:AdlerDG@oro.doe.gov">AdlerDG@oro.doe.gov</a></p> <p>ORSSAB – David Martin, 617-0501 <a href="mailto:dmartin@ieee.org">dmartin@ieee.org</a></p> <p>DOE – Jason Darby, 241-6343 <a href="mailto:DarbyJD@oro.doe.gov">DarbyJD@oro.doe.gov</a></p> <p>ORSSAB - Bob Olson, 220-5186 <a href="mailto:olson.bob2@comcast.net">olson.bob2@comcast.net</a></p>	<p>Assessment and remediation of groundwater. Under CERCLA DOE is required to identify con-tamination from ORR and remediate.</p> <p><del>CERCLA Five-year Review.</del></p> <p>Draft recommendation on U-233 project</p>	<p>Information presentation for better understanding.</p> <p>Possible recommendation.</p> <p>Removed from work plan.</p>	
June 15	DOE – Bill McMillan, 241-6426 <a href="mailto:mcmillanwg@oro.doe.gov">mcmillanwg@oro.doe.gov</a>	Update on TRU Waste Processing Center		
July 20	<p>ORSSAB – Gloria Mei 574-0188 <a href="mailto:meigt@ornl.gov">meigt@ornl.gov</a></p> <p>DOE – John Krueger, 574-8283 <a href="mailto:kruegerjw@oro.doe.gov">kruegerjw@oro.doe.gov</a></p>	<p>Building 3019/U-233 Project</p> <p>FY 2011 Committee accomplishments</p>	Update on activities.	
August 17				
Sept. 21				



### Potential Topics

Issue Manager	Issue/Activities
ORSSAB –  DOE –  BJC –  EPA –	Public meeting on focused feasibility study and proposed plan for Zone 1 at ETPP.  Groundwater and ecological endpoints in Zone 1.  May require technical assistance.

### Ongoing Topics

Issue Manager	Issue/Activities
DOE – Dave Adler, 576-4094 <a href="mailto:AdlerDG@oro.doe.gov">AdlerDG@oro.doe.gov</a>	Toxic Substances Control Act Incinerator Shutdown- Information presentation for better understanding
ORSSAB –	Treatment of chromium contaminated groundwater at Central Neutralization Facility - Information presentation for better understanding

# FY 2011

## Public Outreach Committee Work Plan

Goal—Implement the Board’s mission to reflect the concerns of the communities impacted by environmental management of the Oak Ridge Reservation and serve as a communications link between the public and DOE.

Objectives:

- Advertise ORSSAB activities in a variety of publications and media.
- Make presentations to local organizations, schools, and elected officials.
- Promote awareness about ORSSAB and the DOE Environmental Management Program through special events, exhibits, and other activities.
- Investigate new ways to communicate with the public.

Month	Events and Activities	Expected Output	Status
Oct. 26	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Museum updates</li> <li>▪ Christmas parade planning</li> <li>▪ Annual report schedule</li> <li>▪ Savannah River Site Citizens Advisory Board’s public message board</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Path forward on museum updates and Christmas parade planning</li> <li>▪ Approved report schedule</li> <li>▪ Assessment of the message board</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed the calendar review</li> <li>▪ Path forward on museum updates and Christmas parade planning</li> <li>▪ Approved report schedule</li> <li>▪ Assessment of the message board</li> </ul>
Nov. 23	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Annual report comments</li> <li>▪ Review January Advocate editorial plan &amp; schedule</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Comments on annual report</li> <li>▪ Completed editorial plan &amp; schedule</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed the calendar review</li> <li>▪ Comments received on annual report and Advocate plan</li> </ul>
Dec. 21	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ FY 2012 committee budget request</li> <li>▪ January Advocate</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Final budget request</li> <li>▪ Comments on draft newsletter</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed the calendar review</li> <li>▪ Completed the budget request</li> <li>▪ No comments received on newsletter</li> </ul>
Jan. 25	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Quarterly newspaper guest editorial (publish in Feb.)</li> <li>▪ Educational outreach AMSE/ORAU</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Path forward for publishing the Feb. guest editorial</li> <li>▪ Path forward on educational outreach at AMSE</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed the calendar review</li> <li>▪ Newspaper editorial written by Steve Stow</li> <li>▪ Education outreach tabled</li> </ul>
Feb. 22	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Review April Advocate editorial plan &amp; schedule</li> <li>▪ Discuss participation in Oak Ridge and Knoxville Earth Day events</li> <li>▪ Generate chairs meeting topics</li> <li>▪ Discuss AMSE exhibit</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Completed editorial plan &amp; schedule</li> <li>▪ Path forward on Earth Day</li> <li>▪ Chairs meeting topics</li> <li>▪ Ideas for updating the AMSE exhibit</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed the calendar review and the editorial plan &amp; schedule</li> <li>▪ Committee will participate in Oak Ridge Earth Day only</li> <li>▪ Chairs topics were generated</li> <li>▪ Committee met at AMSE; staff will continue looking for ideas and will pursue an interactive wall display for the stewardship GIS/map</li> </ul>

<b>Month</b>	<b>Events and Activities</b>	<b>Expected Output</b>	<b>Status</b>
Mar. 22	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Planning for Earth Day booth</li> <li>▪ Comments on the draft April Advocate newsletter</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Path forward on Earth Day</li> <li>▪ Completed newsletter comments</li> </ul>	<ul style="list-style-type: none"> <li>▪ Review of the calendar complete</li> <li>▪ Earth Day booth staffing and arrangement complete</li> <li>▪ No comments made on Advocate</li> </ul>
April 26	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Quarterly newspaper guest editorial (publish in May)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Path forward for publishing the May guest editorial</li> </ul>	<ul style="list-style-type: none"> <li>▪ Review of the calendar complete</li> <li>▪ More time was requested for comments on editorial</li> </ul>
May 24	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Review July Advocate editorial plan &amp; schedule</li> <li>▪ Secret City Festival</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Completed editorial plan &amp; schedule</li> <li>▪ Path forward on Secret City Festival participation</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
June 21	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Public Environmental Survey</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Discuss any changes to the survey</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
July 26	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Review FY 2011 accomplishments</li> <li>▪ Issues for chairs meeting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ List of 2011 accomplishments</li> <li>▪ List of chairs issues</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
Aug. 23	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Public Environmental Survey results analysis</li> <li>▪ October Advocate editorial plan &amp; schedule</li> <li>▪ Christmas parade float</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Completed analysis</li> <li>▪ Approved editorial plan &amp; schedule</li> <li>▪ Path forward on Christmas parade float</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
Sept. 27	<ul style="list-style-type: none"> <li>▪ Planning calendar</li> <li>▪ Quarterly newspaper guest editorial (publish in Oct.)</li> <li>▪ Election of FY 2012 officers</li> <li>▪ FY 2012 work plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Plan for publishing the Oct. editorial</li> <li>▪ Slate of officers</li> <li>▪ Develop 2012 work plan</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>

## Stewardship Committee FY 2011 Work Plan Tracking Chart

### Stewardship Mission Statement

The goal of the committee is to serve as a forum for discussion of topics relevant to the long-term stewardship of the Oak Ridge Reservation and to act as a liaison between DOE and the community at large.

### FY 2011 Goals

Goal 1: Participate in the 2010 Long-term Surveillance and Maintenance Workshop (Grand Junction, Colorado) and evaluate implementation of the ORSSAB recommendation to DOE-HQ for a national workshop on stewardship at ongoing mission sites and develop a follow-up recommendation as necessary.

Goal 2: Provide input to DOE regarding completion of actions associated with ORR LTS map recommendation.

Goal 3: Goal: Provide input on process for identification of clean ORR parcels recommended for removal from the National Priorities List and the associated GIS mapping system of clean and contaminated parcels.

Goal 4: Provide review of the annual RER and 5-yr RER.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Oct. 19	ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work <a href="mailto:bonnerdc@bechteljacobs.org">bonnerdc@bechteljacobs.org</a>	Develop work plan.  Review draft stewardship presentation for LTS&M conference.  Discussion of Community Involvement Fund Grants	Draft work plan for Executive Committee to review at Oct. 21 work session.  Committee members to provide suggestions on revising the presentation.	Draft work plan completed.  Committee suggested advising Oak Ridge Restoration Effort of grant availability.
Nov. 16	No meeting.			

Month	Issue Manager	Issue/Activities	Expected Output	Status
Dec. 21	ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work <a href="mailto:bonnerdc@bechteljacobs.org">bonnerdc@bechteljacobs.org</a>	Review of the Long-term Surveillance and Maintenance Conference – committee members attending conference to report on the conference.	Possible recommendation from the conference.	Moved to January.
	<div> <b>Committee did not meet in December because of inclement weather</b> </div>			Complete – developed by Committee Chair Darryl Bonner
		Develop FY 2012 committee budget request.		
Jan. 18	ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work <a href="mailto:bonnerdc@bechteljacobs.org">bonnerdc@bechteljacobs.org</a>	Review of the Long-term Surveillance and Maintenance Conference – committee members attending conference to report on the conference.  Meet with Tish O’Conor, DOE HQ LTS Point of Contact	Possible recommendation from the conference.	Committee met with Tish O’Conor, DOE Environmental Management point of contact for long-term stewardship. She explained her role in stewardship at the headquarters level and said she’d be working with larger sites like Oak Ridge to address the issue of stewardship at ongoing mission sites.
	ORSSAB – Norman Mulvenon, 482-3153 Mulvenon@juno.com  DOE - Pat Halsey, 576-4025 <a href="mailto:HalseyPJ@oro.doe.gov">HalseyPJ@oro.doe.gov</a>	Review development of DOE’s geographical information system being developed by Jannalyn Pontello.	Provide suggested stewardship elements to the GIS.	Committee will discuss a recommendation in February.  Moved to February.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Feb. 15	<p>ORSSAB – Ted Lundy, 577-9170 <a href="mailto:tedsadler.lundy@gmail.com">tedsadler.lundy@gmail.com</a></p> <p>Steve Stow, 966-0268 <a href="mailto:shstow@aol.com">shstow@aol.com</a></p> <p>DOE - Pat Halsey, 576-4025 <a href="mailto:HalseyPJ@oro.doe.gov">HalseyPJ@oro.doe.gov</a></p> <p>ORSSAB – Norman Mulvenon, 482-3153 Mulvenon@juno.com</p> <p>DOE - Pat Halsey, 576-4025 <a href="mailto:HalseyPJ@oro.doe.gov">HalseyPJ@oro.doe.gov</a></p> <p>ORSSAB – Lorene Sigal, 482-4125 <a href="mailto:lagis@comcast.net">lagis@comcast.net</a></p>	<p>Review the legend and reference book for the Stewardship map.</p> <p>Review development of DOE's geographical information system being developed by Jannalyn Pontello.</p> <p>Discuss possible recommendation on long-term stewardship at ongoing mission sites.</p> <p>Input provided for top three issues for EM SSAB Spring Chairs' meeting.</p>	<p>Determine if the map reference book adequately references pertinent documents and information related to remediation sites. Determine how the map will be updated in timely fashion and distributed to interested parties.</p> <p>Provide suggested stewardship elements to the GIS.</p>	<p>Reference sheets are being revised to be more user friendly and to focus on safety or risk of described areas.</p> <p>Update provided on the GIS. Additional layers to the map will be developed.</p> <p>Report provided by Ms. Sigal and suggestion made to develop a recommendation for a transition fact sheet for DOE EM. Staff will work with Ms. Sigal to draft a recommendation.</p> <p>Suggestions gathered and forwarded to Executive Committee</p>

Month	Issue Manager	Issue/Activities	Expected Output	Status
March 15	ORSSAB – Lorene Sigal, 482-4125 <a href="mailto:lagis@comcast.net">lagis@comcast.net</a>  DOE - Pat Halsey, 576-4025 <a href="mailto:HalseyPJ@oro.doe.gov">HalseyPJ@oro.doe.gov</a>  ORSSAB – Lorene Sigal, 482-4125 <a href="mailto:lagis@comcast.net">lagis@comcast.net</a>	Committee completion review of the white paper on the NPL site boundary changes.	Determine the process for changing the NPL boundaries for the Oak Ridge Reservation. Possible comments or recommendation.	Committee reviewed the white paper and decided to write a recommendation that DOE pursue having the NPL boundaries changed.
		Consider draft recommendation on site transition fact sheet for DOE EM	Recommendation on developing a fact sheet for site transition from EM to landlords.	The committee approved the draft recommendation and forwarded to the Executive Committee.
		Elect committee vice-chair		Steve Stow was elected vice-chair.
April 19		Meeting is tentative. If a positive response is received from the Oak Ridge city manager the committee will meet. If not members may attend the EM Committee meeting on Melton Valley Monitoring wells.		Committee did not meet at regular time. Members met with Environmental Management on April 20.
May 17	DOE - Pat Halsey, 576-4025 <a href="mailto:HalseyPJ@oro.doe.gov">HalseyPJ@oro.doe.gov</a>  Jason Darby, 241-6343 <a href="mailto:darbyjd@oro.doe.gov">darbyjd@oro.doe.gov</a>	Presentation on Remediation Effectiveness Report (individual committee members to review sections of ETTP, Y-12 [Maggie Owen] and ORNL)	Possible comments or recommendations.	
June 21				

Month	Issue Manager	Issue/Activities	Expected Output	Status
July 19	ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work <a href="mailto:bonnerdc@bechteljacobs.org">bonnerdc@bechteljacobs.org</a>  Norman Mulvenon, 482-3153 <a href="mailto:Mulvenon@juno.com">Mulvenon@juno.com</a>  BJC – Sally Brown, 241-6716 <a href="mailto:snf@bjcllc.org">snf@bjcllc.org</a>  Lynn Sims, 241-1158 <a href="mailto:simslm@bechteljacobs.org">simslm@bechteljacobs.org</a>	Presentation on CERCLA five- year review.   FT 2011 Committee accomplishments	Possible comments or recommendation.	
August 16				
Sept. 20				

### Potential Topics

Issue Manager	Issue/Activities
ORSSAB –  DOE –  BJC –  EPA -	Long-term care of landfills after completion of the EM mission



## Ongoing Topics

Issue Manager	Issue/Activities
<p>ORSSAB – Norman Mulvenon, 482-3153 Mulvenon@juno.com</p> <p>DOE –</p> <p>BJC –</p> <p>EPA -</p>	<p>Monitor status of proposed legislation in Tennessee House to ensure property record notices and associated maps are referenced to one another in county land records.</p>
<p>ORSSAB - Norman Mulvenon, 482-3153 Mulvenon@juno.com</p> <p>DOE – Jason Darby, 241-6343 darbyjd@oro.doe.gov</p>	<p>Continue to track filings of property record notices in Anderson and Roane Counties.</p>

**Environmental Management Budget & Prioritization Committee  
FY 2011 Work Plan Tracking Chart**

**FY 2011 Goals**

- Goal 1: Review possible funding and prioritization scenarios for the DOE Oak Ridge Environmental Management (EM) Program FY 2013 budget request
- Goal 2: Provide DOE Environmental Management with a recommendation on the prioritization for the FY 2013 DOE Oak Ridge EM Budget Request.
- Goal 3: Develop a process for reviewing and providing input on the long-term cleanup priorities for the Oak Ridge Reservation. Establish a process or system by which the committee can visualize DOE's prioritization and budget request/funded efforts, retain SSAB's prioritization recommendations, and easily visualize adjustments made/not made to better reflect Board priorities. This effort will support the Board's future year prioritization efforts recommendation

Month	Issue/Activities	Expected Output	Status
January 6	Initial meeting to set goals and objectives for the committee.	General timeline set for reviewing possible scenarios and developing a recommendation for FY 2013 DOE Oak Ridge EM budget request.	Timeline for developing recommendation set.
January 19	Review the scenario modeling program. Determine a list of possible scenarios to run.		Modeling program demonstrated for committee. List of scenarios proposed.
February	Run scenarios based on January 19 meeting. Draft recommendation based on scenarios.	Determine scenario best suited to address EM funding request. Draft recommendation for DOE Oak Ridge EM budget request	Completed. Initial draft recommendation completed.
March	<del>Present draft recommendation to full board</del>	<del>Approved recommendation to send to DOE Oak Ridge EM on the FY 2013 budget request</del>	Moved to April board meeting.

Month	Issue/Activities	Expected Output	Status
April	<del>Present draft recommendation to full board</del>	<del>Approved recommendation to send to DOE Oak Ridge EM on the FY 2013 budget request</del>	Draft recommendation was not considered because of lack of quorum at board meeting. Rescheduled for May board meeting.
May	Present draft recommendation to full board Initiate planning for long range prioritization  Consortium for Risk Evaluation with Stakeholder Participation	Approved recommendation to send to DOE Oak Ridge EM on the FY 2013 budget request  Dynamic Planning Model system scenarios <ul style="list-style-type: none"> <li>• DOE's 5-year plan budget request</li> <li>• SSAB's prioritization scenario</li> </ul>	
June	Review the TDEC and EPA prioritization requests  Feedback to DOE on EM's 5-year budget request		
July	Long-term planning factors	List of all planning factors that have to be considered when planning and are there mission criteria (Historical preservation, building deterioration, etc) of interest that are not being considered.	
August			
September			